

ESTABLISHMENT: New Bridge School All New Bridge Group settings		RISK ASSESSMENT COMPLETED BY: R Ashton and write Alison Tootill/Deborah Birch-Hall		DATE: 29-11-2021 Amended 11-01-2022	
Each setting to adapt and make site specific to their needs.		SIGNED OFF BY: Alison Tootill (SENIOR LEAD/HOS)			
<u>BACKGROUND INFORMATION</u> Task/Person Description: Following the release of government guidance on 06 th July 2021 – this risk assessment supports the changes to the guidance for the return of pupils in all NBG settings for September 21. This risk assessment will provide the risks and control measures to support the changes outlined in SEND and specialist settings additional covid 19 guidance 06 july 21 And some relevant aspects of Mainstream operational guidance					
 GM Covid-19 Educational Case Man					
<p>Covid symptoms are: a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature) a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual) a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal</p> <ul style="list-style-type: none"> • Add Advice on secondary symptoms once received from PHE <p>Notes/Further information (condition): Each NBG setting to make this risk assessment site specific to your Pupils needs</p>					
RISK OR HAZARD (Task/activity/situation/ Process/stressor)	IMPACT OR HARM How will the injury/condition affect their ability to continue with normal school activities? e.g limited mobility, fatigue, susceptibility to falls.	RISK RATING Low/ Medium/ High	ACTION/SUPPORT NEEDED Identify adaptations, changes, support needed. e.g alternative arrangements for playtime, avoid PE, support with mobility, seating requirements, medication, further assessment.	FURTHER CONTROL MEASURES Any further actions we would need to take to reduce or remove the risk, in addition to what we have already identified	PERSON RESPONSIBLE For implementing agreed actions. Include target date for completion.

<p>Clinically Extremely Vulnerable staff</p> <p>Staff working from home</p>	<p>CEV staff returning to the workplace</p> <p>Staff working from home returning to the workplace</p> <p>Contracting covid 19</p>	<p>M</p>	<p>CEV staff to fully return to workplace setting.</p> <p>Staff currently working from home may return to the workplace from 1st sept. Line Managers will discuss with Staff and appropriate individual control measures will be implemented where necessary.</p> <p>High percentage of NBG staff have taken up the vaccine offer and received both doses of the vaccine. Government guidance does not require adults who have had both vaccines to self-isolate when they are a close contact</p> <p>Step 4 - self isolation for double vaccinated adults</p> <p>All eligible staff and students aged 12 and over are encouraged to take up the offer of the vaccine, including boosters.</p> <p>Vaccines are our best defence against COVID-19. They help protect young people and adults, and benefit those around them. Vaccination makes people less likely to catch the virus and less likely to pass it on.</p> <p>To book a vaccination, please visit: Book or manage a coronavirus (COVID-19) vaccination – NHS (www.nhs.uk)</p>	<p>Where necessary a risk assessment may be completed, dependant on the medical condition of the employee</p>	<p>GLS/ SLT</p> <p>Sept 2021</p>
---	---	----------	--	---	----------------------------------

<p>Reduced or non-attendance from pupils</p>	<p>Missed learning time/education provision</p> <p>Negative impact on pupil outcomes and assessments</p> <p>Reasons for quarantine/isolation:</p> <p>Confirmed positive covid test or symptoms of covid 19</p> <p>Pupil lives with someone who has tested positive for covid 19 (household contact)</p> <p>A close contact with someone positive for covid 19</p> <p>Exceptional circumstance (GP or Consultant recommends individual continues to isolate)</p>	<p>L</p>	<p>Clear communication to Pupils and Parents/Carers around expectations of resuming normal attendance and rationale for quarantine</p> <p>Staff to follow guidance on covid 19 reasons for quarantine /isolation.</p> <p>Pupil should return to education setting if they live with someone CEV.</p> <p>High quality remote learning to be provided for any Pupil in quarantine.</p> <p>School attendance guidance</p> <p>Government guidance does not require adults who have had both vaccines & under 18's to self-isolate when they are a close contact. PCR test still advised. Self- isolation required for positive result. Students over 18 who are not double jabbed will be required to self-isolate for 10 days pending a negative PCR test</p> <p>Step 4 - self isolation for double vaccinated adults</p> <p>The current guidance on contact tracing and isolation remains in place.</p> <p>Wednesday 22 December, People who are fully vaccinated, or children and young people aged between 5 and 18 years and 6 months, identified as a close contact of someone with COVID-19, should take an LFD test every day for seven days and continue to attend their setting as normal, unless they have a positive test result or develop symptoms at any time.</p>	<p>Consult individual health care plan for Pupils with complex medical needs – an individual risk assessment may need completing to support their return to their education setting</p>	<p>GLS/SLT</p> <p>Sept 21</p>
--	---	----------	---	---	-------------------------------

<p>Risk to and from visitors and contractors</p>	<p>Spread of the covid 19 virus</p> <p>Additional risk from healthcare professionals working with pupils and staff within NBG setting</p>	<p>L</p>	<p>Specialist support staff and wider provision to continue or resume site visits</p> <p>All visitors and contractors may visit a NBG site, without the need for completing a lateral flow device test before-hand. Face coverings to be worn in communal spaces.</p> <p>In the event of an outbreak - visitors or contractors must adhere to social distancing or their visit maybe re-scheduled to an appropriate time if it is not critical.</p>	<p>ATL/DHL to assess visits if there is an outbreak.</p> <p>Visitors and contractors to use form</p> <p>CV19 checklist for visitors or contractors</p> 	<p>GLS/SLT</p> <p>Sept 21</p>
<p>EHC plans and reviews due to covid 19</p>	<p>Suspension of EHCP reviews/ updates</p> <p>Partners and other agencies suspending visits for EHC plans</p>	<p>L</p>	<p>Government guidance advises that continuation of arranging and assessing for EHC Plans should continue – as per statutory duty. This may require visitors from external partners to attend site.</p>		<p>GLS / SLT</p> <p>Sept 21</p>

Lack of provision of remote learning	<p>Missed learning time / education provision</p> <p>Pupils returning from abroad and missing education</p> <p>Engagement of pupils undertaking remote learning</p> <p>Vulnerable pupils</p>	L	<p>High quality remote learning to be provided for any Pupils:</p> <p>Quarantining</p> <p>Returning from abroad/awaiting return from abroad</p>	<p>Communication with Parents/Carers</p> <p>Checks made to ensure good pupil engagement – in particular for vulnerable pupils.</p>	<p>GLS/ SLT</p> <p>Sept 21</p>
Missed learning / education provision	<p>Delivery of Education support programme – Catch up programme – being effective to all pupils</p> <p>Education support programme for year 13+</p>	L	<p>Education settings have received an uplift in their budgets to use to support pupils catch up programmes following the covid pandemic and missed/lost learning time.</p> <p>Planned interventions to support bridging the gap of lost/missed learning.</p>		<p>HoS/DHoS/ SLT</p> <p>Sept 21</p>
<p>Issues with home-school transport</p> <p>Internal School transport</p>	<p>Temporary local authority transport arrangements during the pandemic</p>	L	<p>Temporary LA transport arrangements put in place during the covid pandemic may cease following on from step 4 of the road map out of the pandemic. The LA will communicate with</p>	<p>NBG to support the School transport team with part risk assessments for pupils</p>	<p>GLS / SLT</p> <p>Sept 21</p>

	PPE (Personal Protective Equipment) for Passenger assistants and drivers		<p>Parents regarding this and send school updated passenger lists.</p> <p>It is recommended that face coverings are worn on both internal and external transport by Pupils over the age of 11 years old and Adults</p> <p>School transport guidance - internal and external July 21</p>	who have complex medical needs	
Close contact risk	<p>Definition of a close contact</p> <p>Isolation of close contact</p>	M	<p>Close contact is defined as:</p> <p>Having face to face contact (within 1 metre) of an individual who has tested positive for covid 19.</p> <p>This includes:</p> <ul style="list-style-type: none"> • Being coughed on • Having a face to face conversation • Skin to skin contact/physical contact • Within 1 metre for longer than 1 minute without face to face contact. • Within 2 metres for more than 15 minutes • Travelled in a small vehicle “with” a person • Travelled in a large vehicle “near” a person • Significant time in the same household. • Interaction with someone through a perspex screen or equivalent and are not usually in contact with that person 		

			<p>From 16/08/21 – a close contact will NOT need to isolate if fully vaccinated (or 14 days after full vaccination)</p> <p>Government guidance does not require adults who have had both vaccines & under 18's to self-isolate when they are a close contact. Individuals are advised to carry out LFT's daily. Self- isolation required for positive result.</p> <p>Anyone in contact with a positive covid case is encouraged to obtain a PCR test.</p>		
General protection measures for staff and pupils	<p>Class/ group bubbles</p> <p>Assemblies and lunch time</p> <p>Mixing of pupils</p> <p>New local outbreak of covid 19</p>	L	<p>Class / group bubbles should cease from beginning of Autumn term 21.</p> <p>From Autumn term assemblies and mixing of pupils may resume as per prior to pandemic.</p> <p>In the event of a local outbreak – consult site Outbreak management plan - there may be a requirement to temporarily reintroduce bubbles or reduce mixing groups. This will be supported and directed by the Local Public Health Team after consultation.</p>	In the event of a local outbreak HOS/DHoS to contact the LA Covid support team or the dedicated advice line for education settings on: 0800 0468687	<p>GLS / SLT</p> <p>Sept 21</p>

		<p>Any decision to reintroduce bubbles or reduce missing groups will not be taken lightly. This will form part of the discussion with local PHE/LA</p> <p>Pupils and staff may undertake additional vaccinations with the booster programme, if they have the following:</p> <p>16 yrs+ if immunosuppressed In residential care 16yrs+ if Clinically extremely vulnerable Front line Health & Social care worker</p> <p>Thereafter – 50yrs+ 19-49 yrs if living with someone CEV or Immunosuppressed 12-15yrs old with severe Neurological disabilities, down syndrome, immunosuppressed, severe learning/physical disabilities. 12-17yrs who live with immunosuppressed.</p>		
--	--	--	--	--

<p>Tracing positive covid cases and isolation</p>	<p>Contact tracing of staff and pupils</p> <p>Isolation/quarantine periods</p> <p>Pupils over 18 years old</p> <p>Pupils under 18 years old</p>	<p>L</p>	<p>Education settings within Oldham and Tameside LA will continue to report positive covid cases via the case notification online form (there will be slight changes to this)</p> <p>The form should be emailed to: Oldham LA = covid.trace@oldham.gov.uk or Tameside LA = covid-19@tameside.gov.uk</p> <p>Staff and Pupil information regarding positive cases must NOT be shared with other Parents – this would be in breach of GDP Regulations – if they say it is for NHS Test and Trace purposes. Sharing of contacts may be required with LA where required.</p> <p>Wednesday 22 December, The 10-day self-isolation period for people who record a positive PCR test result for COVID-19 reduced to 7 days in most circumstances, unless you cannot test for any reason. Individuals to take LFD tests on day 6 and day 7 of their self-isolation period. The first test must be taken no earlier than day 6 of the self-isolation period and tests must be taken 24 hours apart. If both test results are negative, and you do not have a high temperature, self-isolation ends after the second negative test result returning to education setting from day 8. Anyone who is unable to take LFD tests will need to complete the full 10-day period of self-isolation.</p> <p>January 22 From 11th January, the confirmatory PCR test will no longer be needed following a positive Lateral Flow test unless you wish to apply for the Test and Trace Support Payment.</p>	<p>Contact with the LA covid team, local Public Health Team or the dedicated advice line for education settings on: 0800 0468687</p> <p>The MAT “warn and Inform letter” may be sent to Parents who’s child has come into contact with a positive covid case</p>	<p>GLS / SLT</p> <p>Sept 21</p>
---	---	----------	---	--	---------------------------------

<p>Face coverings</p>	<p>Face coverings in or around school</p> <p>Face coverings on school transport (internal and external)</p> <p>Outbreak or increase in virus</p> <p>Aerosol generated procedures (AGP's)</p>	<p>L</p>	<p>In NBS we will continue to wear face coverings in communal areas (<i>unless exempt</i>) – this will be reviewed in line with information on the spread of the covid virus.</p> <p>Some students may not be able to wear face coverings, this should be discussed with Parents/Carers.</p> <p>It is recommended that face coverings are worn on both internal and external transport by Students over the age of 11 years old and Adults School transport guidance - internal and external July 21</p> <p>Consideration for students with AGP's (Aerosol generated particles) will be covered in the Student's individual risk assessment.</p> <p>Refer to NBS Outbreak management plan and DfE advice line for support DfE Coronavirus contact information</p> <p>NOV 21 <i>Face coverings</i> <i>Face coverings should be worn in communal areas in all settings by staff, visitors and pupils or students in year 7 and above, unless they are exempt.</i> <i>Pupils or students (in year 7 or above) should continue to wear face coverings on public and dedicated school transport, unless they are exempt</i></p> <p>Sunday 2 January, It is recommended that face coverings are worn in classrooms where pupils in year 7 and above are educated.</p>	<p>No Pupil should be denied education on the grounds that they cannot/will not wear a face covering</p>	<p>GLS / SLT</p> <p>Sept 21</p>
-----------------------	--	----------	--	--	---------------------------------

Stepping measures up and down	<p>Outbreak of Covid</p> <p>Implementation of Outbreak Management plan</p>	L	<p><i>An Outbreak may constitute as: 2 confirmed cases WITH close contact (in a SEND setting). Before contacting LA PHE consider how and when confirmed individuals came into contact. Discuss with covid trace team at the LA/PHE before implementing Outbreak management plan</i></p> <p>Heads/Dep Heads/SLT to report positive cases via the <i>case notification online form</i></p> <p>The form should be emailed to: Oldham LA = covid.trace@oldham.gov.uk or Tameside LA = covid-19@tameside.gov.uk</p> <p>Outbreak Management plan in place in the event of an Outbreak of Corona virus – Contact the LA Team as per current procedure or you may contact DfE Corona virus helpline, who may refer to PHE who will determine if New Bridge School has an outbreak</p> <p>Main points of the outbreak management plan communicated to staff.</p>	<p>PHE LA covid trace team will link any potential outbreaks to community infections</p>	<p>GLS/SLT</p> <p>Sept 21</p>
-------------------------------	--	---	---	--	-------------------------------

<p>Reduction of potential contamination through lack of hygiene</p>	<p>Good hygiene (hand and repository)</p> <p>Appropriate cleaning regimes</p> <p>Ventilation of occupied spaces</p> <p>Following public health advice on testing/isolation/ managing confirmed cases</p> <p>Use of PPE</p>	<p>L</p>	<p>Prevention measure MUST always be adhered to, this is by:</p> <p>Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the setting.</p> <p>Ensure face coverings are used in recommended circumstances.</p> <p>Ensure everyone is advised to clean their hands thoroughly and more often than usual.</p> <p>Ensure good respiratory hygiene for everyone by promoting the ‘catch it, bin it, kill it’ approach.</p> <p>Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.</p> <p>Consider how to minimise contact across the site and maintain social distancing wherever possible.</p> <p>Keep occupied spaces well ventilated.</p> <p>In specific circumstances:</p> <p>Ensure individuals wear the appropriate personal protective equipment (PPE) where necessary.</p> <p>Promote and engage in asymptomatic testing, where available.</p>	<p>Guidance on cleaning in a non-health care setting</p>	<p>GLS/ SLT</p> <p>Sept 21</p>
---	--	----------	---	--	--------------------------------

<p>Tracking - Testing and Tracing of positive cases</p>	<p>Tracking positive cases within Education settings</p> <p>Support when to implement Outbreak Management plan</p>	<p>L</p>	<p>If someone develops symptoms: Do NOT come into an education setting if you have symptoms or are required to isolate.</p> <p>If person develops symptoms whilst in education setting, they must go home straight away</p> <p>People with symptoms should avoid public transport</p> <p>Quarantine areas for Pupils to await collection, are located in the PE changing rooms.</p> <p>Response to any infection</p> <p>You must always: Promote and engage with the NHS Test and Trace process.</p> <p>Manage and report confirmed cases of COVID-19 amongst the setting community.</p> <p>Contain any outbreak by following local health protection team advice.</p> <p>Discussion with Oldham LA covid team if it appears there is an outbreak</p>	<p>There is no need to obtain LFD/PCR testing for 90 days following a positive covid 19 test – unless the individual develops symptoms.</p>	<p>HoS/DHoS/ SLT</p> <p>Sept 21</p>
---	--	----------	--	---	-------------------------------------

<p>Asymptomatic testing and confirmatory PCR testing</p>	<p>Continuation of LFD testing amongst staff and Pupils (where possible)</p> <p>Step up or down – Outbreak management plan</p> <p>Testing in the summer holidays and on return to education setting</p> <p>Transition of Year 6 to Year 7</p> <p>PCR confirmatory testing</p>	<p>L</p>	<p>As an Organisation – we encourage staff who work across all sites to carry out daily lateral flow test.</p> <p>If staff or pupils develop symptoms, they must isolate until they have obtained a negative PCR Test - they may return to the Education setting/workplace, once they have received a negative PCR Test or following 10 day isolation.</p> <p>Testing remains important in reducing risk of transmission.</p> <p>Where Staff and Pupils are attending Holiday provision testing is encouraged for staff and Pupils – LFD test kits can be obtained via education settings or local pharmacies.</p> <p>Secondary school and post 16 pupils may receive 2 onsite LFD tests on return from the summer holidays. These should be taken 3-5 days apart</p>	<p>No Pupil should be made to undertake a test if they do not wish to.</p> <p>Guidance for SEND settings - Asymptomatic testing/Rapid testing</p> <p>From beginning of Aug 21 the facility to bulk upload more than 100 LFD test result at a time will be available and results recorded.</p>	<p>GLS/ SLT</p> <p>Sept 21</p>
--	---	----------	---	---	--------------------------------

<p>Continued... Asymptomatic testing and confirmatory PCR testing</p>	<p>Continued...</p>	<p>L</p>	<p>Staff/Pupils with positive LFD test should isolate until a PCR test has been undertaken and the results are received.</p> <p>PCR confirmatory tests taken within 2 days of an LFD test will override the results of the LFD test. If the PCR test is negative, the individual can return to the education setting, unless they have covid symptoms.</p> <p>If someone receives a negative LFD test they can remain in the education setting</p> <p>Education settings are to continue to contact trace up the step 4.</p> <p>ATL/DHL - to continue to contact Oldham LA covid team to support contact tracing. There is a DfE Dedicated covid advice line if further advice is required. DfE Advice line</p>		<p>GLS/ SLT SLT Sept 21</p>
<p>Other considerations</p>	<p>Preparing Pupils for additional changes in SEND setting</p> <p>Pupils with medical conditions</p> <p>Access for key contractors</p>	<p>L</p>	<p>Consideration for Pupils who may need additional support to prepare for the changes.</p> <p>Pupils with complex medical needs will continue to have individual risk assessments in line with their Individual Health care plans and any external partners that are required to support</p>	<p>Supporting pupils at schools with medical conditions</p>	<p>HoS/DHoS/ SLT Sept 21</p>

			<p>their medical needs – eg: Physiotherapist, Nurses, etc.</p> <p>Consideration for all pupils with Health care needs to ensure they access the same level of education as their peers. Flexibility where needed to support the pupils teaching and learning.</p> <p>Key contractors – Physiotherapist, Nurses, etc to be advised of the site requirements in terms of protecting staff, pupils and visitors. They will continue to have access to supporting out pupils with their health care needs.</p>		
Admitting children and young people back into education setting following symptoms of covid	Pupil presenting with Covid symptoms and Parent send the individual to school	L	<p>It is a legal requirement to isolate if presenting with covid symptoms, however if a parent insists on sending their child in with symptoms – HoS/DHoS/SLT should use reasonable judgement to refuse the pupil into the setting. Careful consideration and PHE advice is prudent in this scenario.</p> <p>Individuals arriving in England from red list countries must follow the red list rules.</p> <p>South Africa, Botswana, Eswatini, Lesotho, Namibia and Zimbabwe moved onto the red list at 12pm Friday 26 November.</p>	Stay at home guidance for Covid 19	

			Angola, Malawi, Mozambique and Zambia were added to the red list 4am Sunday 28 November		
Building Maintenance	<p>Lack of building/ property maintenance, faulty equipment services leading to injury or death.</p> <p>People who may be injured from defective equipment / property due to lack of maintenance</p>	L	<p>statutory building compliance checks are intained and up to date (fire alarm, legionella ting etc.). Where possible checks take place before or after school or away from other staff / pupils.</p> <p>Contingency arrangements have been implemented for key staff absences (e.g. caretakers), so they can continue to be undertaken.</p> <p>Assurances have been sought from external organisations providing FM services that checks are in date.</p> <p>All parts of the building will be brought back to use and full checks completed after being 'moth-balled'</p>		<p>GLS/ SLT</p> <p>SEPT 21</p>

<p>Work Placements /education deficits</p>	<p>Restrictions on Pupils/Students on work placement</p>	<p>Co-produce – with partner/stakeholder - risk assessments and safe working practices for pupils/students on work placement from post education. This should explain the education settings and the work placement responsibilities, including the reduction of placement hours from 100 to 70. The potential to extend the course from 6 to 12 months if necessary and the work placement can be delivered flexibly.</p> <p>Live teaching should take place where possible, including feedback and assessment.</p> <p>Pupil/Teacher meetings may take place once per week for formal academic study and once every two weeks for technical or applied study.</p> <p>Attendance should be monitored</p> <p>Those 16+ pupils who cannot access digital platforms may apply for 16-19 bursary fund and help with technology if appropriate.</p> <p>Get help with technology - covid 19 16 to 19 bursary fund guide</p>		<p>GLS/ SLT Sept 2021</p>
--	--	---	--	-------------------------------

<p>Name of Assessor(s):</p> <p>R Ashton</p>	<p>Signature(s):</p> <p><i>R Ashton</i></p>	<p>Date of Assessment:</p> <p>20/08/2021 – updated guidance from DfE and LA received and included in the RA</p>
<p>Review of Risk Assessment</p>	<p>Reviewer:</p> <p>NBS SLT</p>	<p>Date of Reviews :</p> <p>29.11.2021 – updated guidance from the DfE received and included in the RA 09-01-2022 - updated guidance from the DfE received and included in the RA 09-01-2022 -</p>